

**IQAC Meeting I**

**Minutes of Meeting (19<sup>th</sup> -20<sup>th</sup> July 2017)**

**Members Present**

**Dr.SurinderPalKaurDhillon, Chairperson IQAC**

**Dr.SurinderKaur, Co-ordinator IQAC**

**Dr.SatnamKaur, Member IQAC**

**Ms.Anjum Sharma, Member IQAC**

**Dr. J. S. Dhillon, Senior Administrative officer**

**Dr.JiwanJyotiSidana, Senior Administrative officer**

**Dr.Davinder Singh Johal, Local Societies Nominee**

**Dr.Harmohinder Singh Nagpal, Local Societies Nominees**

**S. HarBhagwantSibgh, Local Societies Nominee**

**RavinderKaur, M.Ed Student**

**Rama Joshi, M.Ed Student**

**Gunmeera, M.Ed Student**

**Kritika, B.Ed Student**

**Divya Sharma, B.Ed Student**

**AGENDA**

1. Community Harmony Campaign
2. Showcase the movies/short-films/documentaries on 'Environmental Awareness and Sustainability'
3. Add on courses

**Agenda 1 .**

**Community Harmony Campaign**

Ms.Pooja Sharma and Ms.NavdeepKour Gillwas assigned the responsibility to organise the Community Harmony Campaign, to spread a message of peace and harmony among the community.

Agenda 2.

Environmental Awareness Programme

Keeping in mind the need of conserving the environment suggestions were sought from faculty members regarding organising activities for the same. Finally, it was decided to Showcase the movies/short-films/documentaries on 'Environmental Awareness and Sustainability' to the college students. Dr.Harjinder was assigned the responsibility for the same.

Agenda 3

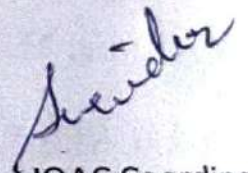
Add on courses

Dr.MandeepKaurwas assigned the responsibility to suggest the add on courses to be introduced in the college this year. She was asked to prepare a proposal for the same and discuss it with IQAC Chairperson.



Principal

Principal  
Ghalsa College of Education  
Anjil Avenue, Amritsar



IQAC Coordinator

## Action Taken Report

### Agenda 1 (Community Harmony Campaign)

For spreading the message of peace and the harmony among the community, Ms Pooja Sharma and Ms Navdeep Kaur Gill was assigned and organised the Community Harmony Campaign. Also the students participated on Volunteer Basis.

### Agenda-2 (Environment awareness programme)

To preserve the environment various suggestions were proposed by the faculty members for arranging the various activities for the same. To keep in mind the need of these activities for preserving the environment. Dr Harjinder Kaur was assigned and decided to show case the movies/documentaries on "Environmental Awareness and Sustainability".

### Agenda-3 (Add on Course)

For the introduction of add on courses in the curriculum area in college Dr Navdeep Kaur was assigned for the same and prepared a proposal that discussed with eCoAC their person

*SPK*

## IQAC Meeting II

Minutes of Meeting ( 24<sup>th</sup> -25<sup>th</sup> January 2018)

### Members Present

**Dr.SurinderPalKaurDhillon, Chairperson IQAC**

**Dr.SurinderKaur, Co-ordinator IQAC**

**Dr.SatnamKaur, Member IQAC**

**Ms.Anjum Sharma, Member IQAC**

**Dr. J. S. Dhillon, Senior Administrative officer**

**Dr.JiwanJyotiSidana, Senior Administrative officer**

**Dr.Davinder Singh Johal, Local Societies Nominee**

**Dr.Harmohinder Singh Nagpal, Local Societies Nominees**

**S. HarBhagwantSibgh, Local Societies Nominee**

**RavinderKaur, M.Ed Student**

**Rama Joshi, M.Ed Student**

**Gunmeera, M.Ed Student**

**Kritika, B.Ed Student**

**Divya Sharma, B.Ed Student**

### AGENDA

1. Feedback regarding activities of first IQAC meeting
2. Strengthening of Library
3. Tie ups with industry
4. Yoga Classes
5. Yearly student feedback

**Agenda 1 .**

Feedback regarding activities of first IQAC meeting

Feedback regarding all the proposals that were put forward in first meeting of IQAC was taken by the co – ordinator of IQAC. It was followed by the monitoring of the targets achieved so far.

**Agenda 2.**

Strengthening of Library

Chairperson directed Dr.Parwinderjit to co - ordinate with library staff and other faculty members to update the collection of books and journals in the college library. Emphasis was given to strengthen the research facilities in the college by enriching the library.

**Agenda 3**

Tie ups with industry

Chairperson directed the co – ordinator of IQAC to work on developing tie ups with various schools and colleges for internship and placement of students and professional development of the faculty.

**Agenda 4**

Yoga Classes

Mr.Sohan Singh was assigned the responsibility to start up the yoga classes in the college campus. It was proposed to make it a mandatory activity for all the students keeping in view their mental and physical health. He was further asked to prepare the schedule and necessary arrangements for the same and discuss them with chairperson IQAC.

**Agenda 5**

Yearly student feedback

Dr.SurinderKaur assigned the responsibility of taking feedback from the students of different streams. Ms.PrabhjitKaur along with other faculty members were assigned the responsibility to construct the feedback proforma and get feedback from the students.

Principal

Principal  
Gurpreet College of Education  
Amritsar

IQAC Coordinator

## Action Taken Report

Agenda 1 (Feedback regarding Activities of first IOAC meeting)

By monitoring of the targets as achieved so far and feedback regarding the proposals that were put forward in the first meeting of IOAC taken by the Coordinator of IOAC.

Agenda 2 (Strengthening the library)

To updating the collection of books and journals in the college library, Dr Parvinderjit Kaur assigned as a chairperson to coordinate with the library staff and other faculty members. Main emphasis on the strengthen the research facilities in the college to enrich the library resources.

Agenda 3 (Tie ups with industry)

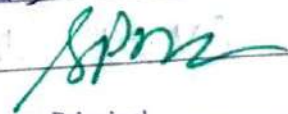
To developing the tie ups with various schools and colleges for internship and placement of students and professional development of the faculty, Chairperson decided the coordinator of IOAC and assigned their work for implementing the same.

Agenda 4 (Yoga classes)

By keeping in mind the mental and physical health of the students Mr Soham Singh was assigned these responsibilities and to start up the yoga

Classes in the college campus. These sessions was mandatory for all the students. Mr. Rohan Singh prepared the schedule and necessary arrangements for the same and discussed with TEAC Chairperson.

Agenda-5  
For the different programmes performed in the college Dr. Suvinder Kaur, assigned the responsibility of taking feedback from the students for the same. Ms. Prabhjot Kaur and other faculty members were assigned and construct the feedback forms. The performed their duties were and get feedback from the students.



Principal  
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Ranjit Avenue, Amritsar